

Tarpley VFD Monthly Meeting
April 11, 2017

Call to order 1907

Board Members present: Mark, Kenny, Curtis, Doug, Adam

Attendees in addition to the Board: Richard McDonald, Robert Sanders, James Skoglund, Jerry Noble, Morgan Alf, Randy Shed, Bailey Alf, Mary Bob Kosub, Jim Griffin.

Secretary's Report:

- The meeting opened with the Pledge of Allegiance.
- Mark read the minutes of the last meeting.
- Motion was made by James, to accept the meeting minutes with three minor typo corrections. Second by Mary Bob. Motion carried. Minutes will be posted on our website.

Treasurer's Report:

- Curtis Kosub read the Treasurer's report closing March 31, 2017. Ending balance of all accounts was \$173,377.02, up from \$130,186.10 the prior month.
- The large increase in the balance was due to the deposit of a check in the amount of \$40,749 from the Hal & Charlie Peterson Foundation for the purchase of communications equipment. That amount will be paid to Advantage Communications in April so the balance will reflect a large decrease next month.
- We received \$2,500 in donations. \$1000 from an individual who wanted to make a contribution, \$1000 from an individual for responding to a fire on his ranch, and \$500 for assisting with a prescribed burn.
- Mark collected a \$500 donation for water delivery in January. That will be posted in April.
- Motion to accept the Treasurer's Report made by Kenny, second by Morgan. Motion carried.

- Curtis discussed the letter from Bruce Hanks showing due-diligence in maintaining our financial records. He commented that there are “no defalcations.” For those of us who wonder what that means, it means, ***Defalcation is misappropriation of funds by a person trusted with its charge; also, the act of misappropriation, or an instance thereof.*** He noted our use of QuickBooks requires no changes. He emphasized the following:
 - We have to maintain our financial records for 10 years.
 - We need to note “source of revenue” on deposit slips.
 - Our 3-ring binders could stand some better organization.
 - We need written policies for Conflict of Interest (done), Whistleblower (TBD), and Document Retention (TBD).

Chief’s Report:

- Raffle sales. Guns are at the gun shop. Tickets are printed and are ready for distribution. Adam is the point person to head up ticket sales. He gave us a detailed plan. He wants 18 ticket sellers. He wants them to sell 70% (1,750) of the 2,500 tickets. That’s about 100 tickets per person. These ticket sale quantities include venue sales (events, Mac & Ernie’s, etc). Prize for the high-ticket seller will be a tumbler with our logo and the winner’s name. Out of state sales will be handled on a case-by-case basis. Adam acknowledged the sensitive matter of selling tickets in other departments’ areas. He would speak with other area fire chiefs as appropriate.
- 4493 reel motor was replaced by David Borrer, Robert Sanders, and Doug Carlyle.
- Deep South has not yet received the chassis for 4492, but they anticipate delivery in July based upon their current work in progress and build cycle.

President’s Report:

- Mark is installing an exterior light at his house that he will evaluate and then purchase similar lighting for the Community Center.

Old Business:

- Mark reported on the solar powered exterior lights for the parking area. He is installing an exterior light at his house that he will evaluate and then purchase similar lighting for the Community Center.
- The Jeep is at Phil's Automotive. It needs a fuel tank and a fuel pump. We will make repairs before selling it.

New Business:

- Wildland Fire training Saturday April 22 at 9am at the Tarpley station with Morgan.
- Thursday April 27th, there will be scenario based training in Medina at 7pm.

Motion to adjourn made by Morgan with second by Randy. Adjourn 2032.