

Tarpley VFD Monthly Meeting
December 13, 2016

Call to order 1900

Board Members present: Mark, Doug, Kenny, Adam, Curtis
Thirteen total in attendance.

Secretary's Report:

- Doug Carlyle assumed his new role as Secretary. Doug Carlyle read the minutes of the November 15, 2016 meeting.
- Motion to accept minutes without amendment made by Randy Shed, Second Jim Griffin. Motion carried.

Treasurer's Report:

- Curtis Kosub read the Treasurer's report. Ending balance of all accounts is \$138,045.20.
- Motion to accept the Treasurer's report without amendment made by Rob Sandige, Second by Richard McDonald. Motion carried.
- Curtis also advised he is sending TVFD financial "Books" to Bruce Hanks for review. This is a 3rd party exam of the financials, not an official audit.

Chief's Report:

New Truck 4492 - Adam discussed what has taken place with the new truck. The truck has been ordered from Deep South Fire Trucks Inc., 2342 Hwy 49 North, Seminary, Mississippi 39479. Deep South has ordered the Freightliner chassis. Delivery of chassis to Deep South is 90-120 days. Our custom build can begin once chassis arrives. Delivery is expected in July or August, 2017. Price of the truck is \$268,000.

Recall TVFD received a \$200,000 grant from the Texas Forest Service to put toward the purchase of a "Large Brush Truck." The truck on order will meet or exceed all TFS specs.

TVFD Board decided to pay the remaining \$68,000 balance using our existing funds in order to remain debt free. The steps of truck deliver and payment are summarized.

1. We will get a short term loan for \$268,000 from Hondo National Bank to pay for the truck.
2. We pay Deep South \$268,000 upon delivery and inspection.
3. TFS inspects the truck.
4. TFS gives TVFD a check for \$200,000.
5. Net cost to TVFD is \$68,000.

Our banker at HNB wants the specs ahead of this transaction so he can begin the process.

Morgan Alf provided the Board with a list of equipment we need to put on the truck. Doug has applied for a TFS grant in the amount of \$20,000 to help pay for supplies to go on the new truck. TFS will pay up to \$20,000 for equipment. TVFD must pay 25% of the cost. Price of items at this point is \$15,430.91 of which TVFD would have to pay 25% or \$3,857.73 if we get the grant.

Deep South will provide in-depth training on the new vehicle and then training will be arranged for others in the department depending upon their roles. Not everyone will be trained to operate or drive the truck.

Those who drive the new truck will have to get Class B Exempt license designation.

Personnel Policy – Due to a matter that was raised with the Chief, we will be creating a policy manual. Doug, Curtis, and Adam came up with an initial policy for “Harassment-Free Workplace.” Adam wanted to get this one in place first. We took examples of existing policies that were available to us and adapted to our organization.

Adam read the new policy. He stated that some grants require we adopt certain policies. Doug stated this is a way can mitigate dissatisfaction within the department before the problem goes external. Curtis said we need to become

increasingly professional as an organization as we increase our assets and request for funds. We identified areas of the policy as read by Adam that need correction. He will make those changes and we will revisit the policy at a future meeting.

President's Report:

There was discussion about poor lighting over the ramp at the Community Center ramp. It was noted that James Skoglund may have a light at his shop that would illuminate the ramp entrance.

Robert Sanders suggested solar lights. Mark said he would take that under advisement

New Business:

There was no water to the building at the Tarpley Community Christmas Party. There was a temporary fix made to a wiring problem. We need to replace the wiring to the pump house and put it in conduit. A Spring project.

We have an old skid unit that came off of 4490. It's at Adam's shop. It needs to be removed. It will run. It is a working pump. The tank was repaired. It would be a good skid for a ranch truck. Adam wants to do a closed bid auction to sell it. Curtis will take care of the auction. Adam will move it once a new owner is identified.

Adam has a neighbor who wants to donate a truck. It's a Chevrolet Avalanche. He will follow up with the donor.

James Sloglund has a neighbor who wants to donate a Jeep to the fire department. It's a Willys. We will put it on a large auction block similar to Meachum. It's in mint condition.

Mark introduced Robert Sanders who wants to volunteer. He lives in Rio Hondo.

Old Business:

None

Motion to adjourn made by Randy Shed with second by Kenny. Adjourn 2007.